

SOLTERRA RESORT COMMUNITY DEVELOPMENT DISTRICT

Meeting Date: Thursday, October 27, 2022

Time: 9:30 a.m.

Location: Solterra Resort Amenity Center
5200 Solterra Boulevard
Davenport, Florida 33837

Dial-in Number: 1-904-348-0776
Phone Conference ID: 862 156 243#
(Mute/Unmute: *6)

Agenda

For the full agenda packet, please contact: sconley@dpfgmc.com

I. Roll Call:

S1: S2: Sharon Harley S3: Jon Seifel S4: Brad Walker S5: Candice Smith
(Vice Chair)

II. Audience Comments – Agenda Items

(Limited to 3 minutes per individual for agenda items)

III. Business Items

A. Consideration of Supervisor Appointment

1. Acceptance of Supervisor Resignation [Exhibit 1](#)
2. Appointment to Vacant Seat
3. Oath of Office [Exhibit 2](#)
4. New Supervisor Information/Form 1 [Exhibit 3](#)
5. Sunshine Law *(FL Ethics Commission Guide to be E-mailed)*

B. Consideration and Adoption of **Resolution 2023-01, Designating Officers** [Exhibit 4](#)

C. Consideration and Adoption of **Resolution 2023-02, Designating Signatories** [Exhibit 5](#)

D. Vendor Reports

1. Aquatic Maintenance – *Steadfast Environmental* [Exhibit 6](#)
2. Landscape Maintenance – *Dana Bryant, Yellowstone Landscape*
 - a. Consideration of Yellowstone Mulch Proposal - \$55,782.00 [Exhibit 7](#)
3. Amenity Manager – *Kyla Semino, Evergreen Lifestyles Management*
 - a. Consideration of Admiral Furniture Fabric Canopy Replacement Proposal - \$20,343.25 [Exhibit 8](#)
 - b. Consideration of One Day Masterpieces Sign Replacement and Road Stencil Proposal - \$6,432.19 [Exhibit 9](#)
 - c. Consideration of Pool Maintenance Vendors [Exhibit 10](#)
 - i. Power Pool - \$2,800/month
 - ii. Samdri Pool Service - \$6,500/month
 - iii. T&S Swimming Pool Services - \$8,000/month

III. Business Items (Continued)

- D. Vendor Reports (Continued)
 - 3. Amenity Manager (Continued)
 - d. Discussion on Café Equipment [Exhibit 11](#)
 - i. Icemaker [Exhibit 12](#)
 - ii. Fryer [Exhibit 13](#)
 - iii. A/C
- E. **Public Hearing**
 - 1. Open Public Hearing
 - 2. Presentation of Amenity Rules & Policies [Exhibit 14](#)
 - 3. Public Comments
 - 4. Close Public Hearing
- F. Consideration and Adoption of **Resolution 2023-03, Amending Amenity Rules & Policies** [Exhibit 15](#)
- G. Consideration of Top Guard Amenity Center Additional Sidewalk Grinding Proposal - \$1,129.00 [Exhibit 16](#)
- H. Consideration of Amenity Center Printer Replacement [Exhibit 17](#)
- I. Consideration of Updated Fee Schedule for DPFG District Management Services [Exhibit 18](#)
- J. Consideration of Updated Fee Schedule for DPFG Field Services [Exhibit 19](#)
- K. Consideration of Contract for Security Monitoring [Exhibit 20](#)
 - 1. Envera
 - 2. Tekwave
- L. Consideration and Adoption of **Resolution 2023-04, Recognizing a Contribution to Off-Set Assessments** [Exhibit 21](#)
- M. Ratification of Acquisition of Improvements and Work Product [Exhibit 22](#)

IV. Staff Reports

- A. District Counsel – *Meredith Hammock, KE Law Group*
- B. District Engineer – *Tonja Stewart, Stantec*
- C. District Manager – *Larry Krause, DPFG*
 - 1. Field Operations Report [Exhibit 23](#)

V. Consent Agenda

- A. Consideration For Approval – The Minutes of the Board of Supervisors Regular Meeting Held August 25, 2022 [Exhibit 24](#)
- B. Consideration For Acceptance – The September 2022 Unaudited Financial Report [Exhibit 25](#)
- C. Ratification of Envera Main Gate Card Reader Replacement Proposal - \$602.00 [Exhibit 26](#)

V. Consent Agenda (Continued)

- D. Ratification of Exercise Systems Fitness Equipment Repair Proposal - [Exhibit 27](#)
\$1,095.50
- E. Ratification of Envera Main Entrance and Tag Camera Proposal - [Exhibit 28](#)
\$2,127.00
- F. Ratification of Onsite Street Signs Repair Proposal - \$2,194.80 [Exhibit 29](#)

VI. Audience Comments – New Business

(Limited to 3 minutes per individual for non-agenda items)

VII. Supervisor Requests

(Includes Next Meeting Agenda Item Requests)

VIII. Action Items Summary

(To Be E-mailed to Supervisors and Staff)

IX. Next Meeting Quorum Check

*Confirmation of Quorum for Next Meeting Scheduled for 9:30 a.m. on **November 24, 2022** at the Solterra Resort Amenity Center (5200 Solterra Blvd., Davenport, FL 33837)*

X. Adjournment